

the steward connection

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August 2017



Closed for Labor Day Holiday

Steward Consulting will be closed on Monday, September 4th for the Labor Day Holiday. We will be back in the office on Tuesday for normal business hours of 8a - 5p.



Tulsa Client Connection Save the Date!



In This Issue...

- Closed for Labor Day Holiday
- Tulsa Client Connection - Save the Date
- Save on Tax Forms
- Technical Tidbit - System Utilities
- Fixed Assets Promotion
- Sage User Promotion
- BizNet Excelapalooza 2017
- Backups

Fixed Asset Lifecycle Management



Fixed Assets Promotion

We will be hosting our Tulsa Client Connection Event at a **new venue**, the **River Spirit Casino Resort and Conference Center!**

Registration will open next month.

Pencil in Friday, October 20th on your calendars and watch for more details coming soon!

Employee's Social Security number 123-45-6789		State, territory, FAMS/See CA 94116-1234		1099-MISC recipient ID www.irs.gov/efile	
Employee identification number (EIN) 13-0219445		1. Plans, tips, other compensation 85,700.00		2. Federal income tax withheld 6,817.80	
3. Social security wages 80,000.00		4. Social security tax withheld 5,320.00		5. Medicare wages and tax 80,000.00	
6. Medicare tax withheld 58,000.00		7. Social security tips 0.00		8. Allocation 775.80	
9. Contract number		10. Dependent care benefits		11. Nonqualified plans	
12. Tax instructions for box 12 D 1500.00		13. Tax instructions for box 13 D 1000.00		14. Other F 4,800.00	
15. State wages, tips, etc. 90,800		16. State income tax 1,535		17. Local wages, tips, etc. 50,800	
18. Local income tax 750		19. Local option tax 0		20. Unemployment tax 0	

W-2 Wage and Tax Statement 2016
 Form 941-SS (2016) Department of the Treasury - Internal Revenue Service
 Copy B - To Be Filed With Employer's FEDERAL Tax Returns.
 This information is being furnished to the Internal Revenue Service.

Save on Tax Forms

Tax season is officially here. Beat the year-end rush by reviewing your tax form needs and placing your order today. Plus take advantage of a 30% discount off Sage tax forms.

Not only are Sage tax forms approved by the IRS, but they're also the only tax forms that are tested and guaranteed by Sage to be 100% compatible with your current version of Sage software.

Just visit www.sagechecks.com and select your current software and version when you go to shop. The website will find the appropriate tax forms for you.

Or call 800-617-3224 and use promo code 17X12WB30 and refer to PT98182 at checkout.

This offer expires 8/23/17!

Have you been considering purchasing Sage Fixed Assets?

Sage is currently offering a 15% discount on the purchase of Sage Fixed Assets if you currently own any Sage product and you are on-plan (meaning your Sage Business Care is current and active).

For more on Sage Fixed Assets, [click here](#), or give us a call for a needs analysis/demo/quote!



***User Promotion*
Sage 100 & Sage CRM**

Purchase four (4) Sage 100, Sage 100c, or Sage CRM User Licenses and get one (1) Free!

- Cost of License Only
- Sage Business Care is charged on all 5 licenses
- Offer valid to existing Sage 100/100c/CRM customers only

Give us a call today for your free quote!

*Some restrictions apply





Technical Tidbit System Utilities

Various System Utilities make major changes to your live company data. Be aware of the best practices for using these utilities.

Utilities can include:

- Change and Delete Utilities (GL Accounts, Customers, Vendor, Items)
- Standard Cost Change Utility (Inventory Items)
- Any Purge Utility

Make a copy of your company BEFORE you begin. Most utilities require ALL data entry be updated FIRST and ALL users be out of the system. Therefore, these are typically done on weekends. (SCI is not available for weekend support, so it's a good idea to test them within a test company first).

For further assistance, please email support@stewardconsulting.com.

For further information on any of the above products or events, please call our office at 918-299-7514 or email Dana @ dconner@stewardconsulting.com or Dona @ dboatman@stewardconsulting.com!

Find Us Online!

BizNet Excelalooza 2017

Final Reminder to register to attend BizNet's Biggest Excel User Conference of the Year, [click here](#) to learn more and register!



"We forgot to back up our files, so we're asking everyone to remember everything they've typed during the past 10 days."

Backups

Sage 100 does NOT provide a backup utility within its solution. You MUST have a backup software and media that backs up the software on a daily basis. Backups are the customer's responsibility, and not that of SCI or Sage.

It is critical to have a backup in the event of hardware failures, data corruption beyond repair, change or renumber utilities that fail to work as expected, or when closing a period and having to re-open it!

Recently, we've heard of an upturn in organizational hacking of networks by ruthless - yet faceless - criminals. Entire networks are held for ransom and there is no guarantee that you can ever recover your data.

While SCI does not provide network services, we encourage all our clients to enlist the services of an experienced & knowledgeable network professional.

And; if you are not currently backing up your



Sage 100, please consider this URGENT to set up!

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